



Quadra FNX Mining Ltd. produces, develops and explores for nickel, copper, cobalt, platinum, palladium and gold in Ontario's Sudbury basin. Our team-oriented environment offers the opportunity to be challenged, to contribute and to grow.

We are looking for a highly motivated **Shift Supervisor** to join our team. Based out of our Levack Mine Site the Shift Supervisor will report to the General Foreman Operations and will be responsible for supervising and coordinating activities of workers on an assigned shift.

#### **SPECIFIC DUTIES AND RESPONSIBILITIES**

1. Prepares schedules and coordinates mining activities to ensure production and quality of product meets specifications.
2. Plans production operations, establishing priorities and sequences for mobile and mining equipment.
3. Reviews production schedules to ascertain data types, quantities and specifications of mining supplies necessary and schedules delivery dates in order to meet department objectives.
4. Inspects equipment and workplaces to ensure specific operational performance and optimum utilization.
5. Develops or revises standard operational and working practices and observes workers to ensure compliance with standards.
6. Resolves worker grievances or submits unsettled grievances to General Foreman Operations for action.
7. Interprets and communicates company policies to workers. Interprets specifications and job order to workers and assigns duties.
8. Recommends measures to improve production methods, equipment performance and quality of product.
9. Suggests changes in working conditions and use of equipment to increase production efficiency.
10. Manages employee performance and is responsible for employee training.
11. Analyzes and resolves work problems, or assists workers in solving work problems.
12. Initiates or suggests plans to motivate workers to achieve work goals.
13. Maintains time and productions records.
14. Confers with other supervisors to coordinate activities of individual departments.
15. Such other duties as may be assigned from time to time.

#### **QUALIFICATIONS, SKILLS AND KNOWLEDGE**

- University degree or Certification from a College or Technical School.
- Five to seven years of related experience or equivalent combination of education and experience.
- Basic Hard Rock Common Core and Supervisory Common Core required.
- Strong organizational skills and the ability to communicate oral and written with all levels of the organization.
- Knowledgeable of occupational health and safety rules and regulations.
- Strong leadership skills.
- Intermediate level knowledge of Microsoft Office.

We offer a comprehensive compensation package. For further information about Quadra FNX Mining Ltd., please visit our website at [www.quadrafnx.com](http://www.quadrafnx.com). If you are interested in joining our team, please e-mail your resume and a covering letter to [careerssudbury@quadrafnx.com](mailto:careerssudbury@quadrafnx.com) citing "Shift Supervisor" in the subject line. Thank you for your interest in Quadra FNX Mining Ltd. Only candidates selected for an interview will be contacted.